



Office of Financial Aid

New Student Checklist

- ✓ The first step in applying for financial aid is to complete a Free Application for Federal Student Aid (FAFSA) online at fafsa.ed.gov.
- ✓ If possible, use the Data Retrieval Tool (DRT) when entering tax information for you and your parents on the FAFSA.
- ✓ Enter Wilberforce University's school code (**003141**) on your FAFSA.
- ✓ Provide all requested documentation to the Financial Aid Office timely.
- ✓ Make sure you read and respond to all correspondence from the Financial Aid Office.
- ✓ If you have any financial aid questions, contact the Financial Aid Office at 937-708-5727.